

RCPC ROCKRIDGE COMMUNITY PLANNING COUNCIL

◇ 5245 COLLEGE AVENUE PMB 311 ◇ OAKLAND, CALIFORNIA 94618 ◇ 510 • 869-4200◇

BOARD OF DIRECTORS MEETING --

AGENDA –May 6, 2010, 7:30 PM –Revised 5-4-10

Meeting Host –Michael Kan

****Reminder to board members - need your signed consent for actions without meetings****

Item 1: Preliminary items [7:30]

- A. Introduction of new board members
 - a. *Completed*
 - b. *Chris Walters absent*
- B. Approval of agenda
 - a. *No conflicts*
- C. Consent calendar [5 min] – All
 - 1. Minutes of regular April Meeting – Michael
 - a. *Need online votes added*
 - 2. Minutes of special Meeting of April 11, 2010 – Annette
 - a. *Will defer until next month*
 - b. *Meeting hosts update for rest of year re: Andrew*

Item 2: High Profile Items [7:35]

- A. Claremont MS landscaping & teachers' parking – Ronnie
 - 1. *Review parking needs vs. Birch CT neighbors*
 - 2. *Teachers are adamant about parking needs; City is not likely to issue permits*
 - i. *An issue for 20 years; Bill K close to issue as former VP @ CMS*
 - ii. *Annette close to Birch CT neighbors concern*
 - iii. *Special considerations to officially designate CMS areas for parking by City needed. A new classification to designate streets area specifically for teacher parking. Jane Brunner's office very interested in this issue*
 - iv. *Merchants have many unused parking permits; should not conflict with teachers' permits*
 - v. *Current signage indicates (2)hr slots in AM and PM. Is possible (if teachers "hit is just right") the parking areas could work, but haven't.*
 - vi. *Jon and Andy to work on parking permit for CMS teachers*
 - 1. *Also get RDA to collaborate*
 - vii. *Ronnie and Annette to work on parking issue for CMS teachers*
- B. New Chairs for kitchen tour committee – Stu
 - 1. *Former co-chairs have 'retired'; no chairs presently for 2011 tour*
 - i. *Willing to coach new chairs for tour*
 - ii. *(1)chair should NOT have fulltime job*
 - iii. *Docent and flowers chair have also retired*
 - 2. *Need to start now*
 - i. *Consider professional event planner ??*
 - ii. *Consider different project structure for running the tour?*
 - 1. *Volunteer PMs?*
 - 2. *Annette and Melinda will start "getting it running"*
 - 3. *Meet with former chairs to determine project assessment*

Item 3: General Board Business

- A. Advertising for board vacancy
 - a. *Will be in RR News with apps deadline of May 31*
 - b. *Merchant member Jennifer has resigned due to family issues. Will advertise for merchant Board member also*
- B. Scheduling board retreat and items for retreat agenda – Stu
 - a. *Re: Stu's memo in Yahoo Group Files*

- C. Bylaws Update -- new bylaws for subsidiaries – Stu
 - a. *(1) amendment – address the status of FoRL and the FROG Park Committee*
- D. New board policy on liaisons – Stu
 - a. *Policy on RCPC liaisons*
 - i. *responsibilities of the liaisons haven't been well-defined*
 - b. *term or relation to the requirement that all RCPC board members serve on at least one RCPC committee*
 - i. *liaisons reports should coincide with RCPC BOD monthly meetings with relevant information*
 - c. *Committee Chairs are re-elected/appointed yearly*
- E. Financial Update – Cesar
 - a. *Financial reports on Yahoo Group Files*
 - b. *Will do Treasury report in the future*
 - i. *Review of monthly financials, profit/loss*
- F. Redbook update committee report – Andrew
 - a. *Meetings missed this last month due to travel*
- G. DVD Fundraising drive -- Jon/Annette
 - a. *Need review of bookkeeping practices for DVD project*
 - b. *Review of banking needs with Stu and Cesar*
 - c. *How to handle contributions, tracking, etc.*
 - i. *Coordinated through RCPC accountant?*
 - ii. *Can PayPal be used*
 - iii. *(2) Professional fundraisers will guide on DVD fund raising*
 - iv. *RR Library has not taken DVD cleaner yet. Need insurance*
 - v. *Cataloging vendor not yet selected*
- H. Updates of storage of archival material
 - a. Physical files – storage space rental
 - i.
 - b. Electronic files – Michael
 - i. *Re: Powerpoint pres or Excel spreadsheet*
 - ii. *Continue clean up on Yahoo Groups*
 - iii. *Consider storage on website*

Item 4: Regular Committee Reports:

- A. Land Use - Stu
 - Rockridge Shopping Center strategy
 - a. *Joint meeting with all groups concerned for new Safeway presentation by Larry Tramatola*
 - Rockridge Montessori expansion
 - b. *has proposed an expansion of its campus*
 - c. *main issue is traffic; traffic consultant says no issues, but is controversial*
 - d. *consider issues of drop off/pickup issues and double parking during school hours*
 - e. *need more clarification from Montessori and their intentions*
 - f. *neighbors were informed via RR News; need follow up contact with neighbors*
 - sidewalk signs update
 - a. *see report; issue with Jane Brunner's office*
- B. Communications - Don
 - website redesign update

email Robert with comments on new site www.rockridge.org

Robert.sajen@gmail.com

-- constant contact lead person

a. *Need new lead with Joan's departure*

i. *Don will take on lead with Constant Contact*

-- Rockridge News Articles

a. *Kitchen Tour, BRT, (2)Safeway, no more BID? Update on Line 51*

-- Town Hall Meetings Transportation - Andrew

-- BRT update and next steps

Report will be on Yahoo Groups

Still need transportation consultant for Safeway project

Annette moves to extend for 15 min

Jon 2nd. Unanimously approved

C. Liaison Reports

-- FANS - Annette/Andrew

-- FROG Park – Ronnie

a. *See Yahoo Groups files for report*

b. *Structure is rotting; may need some assistance from LUC*

c. *Need electrical analysis on rest rooms*

d. *Would like to switch bank accounts for better ROI on funds*

i. *Re: Cesar and Stu, then back to BOD for decision*

-- 4th Bore Coalition – Ronnie

a. *need (2) reps in attendance so below hills issues will not be skipped*

b. *meet on Wednesdays; usually 4th Wed of month*

c. *Oakland settlement funds are under review. Will need participants for walking tours and feedback to the City. Meetings scheduled for September. Contact CMS and Chabot PTA for support. Keith targeted for sound walls. Identify specific areas in RR for sound walls.*

Item 5: June agenda items: []

1. Introduction of new board members

2. Election of Board officers

3. standard agenda items

Item 6: Adjourn [] 10:15